



## Employment Opportunities



**Digital Marketing Specialist** – Interactive advertising is one of the most exciting and fastest growing segments of the advertising and marketing industry. WIS-TV the NBC affiliate in Columbia, S.C. and subsidiary of Raycom Media, Inc. is looking for an integral part for its digital sales and marketing team. This outside sales position will be responsible for meeting or exceeding sales goals by developing new business and selling a multitude of new media related products for the market’s leading television station. WISTV.COM’s online suite of products includes display, video, directory, email, classified and mobile advertising platforms. Responsibilities include ad management, client relations, proposal preparation and presentations to a diverse customer base of direct clients. Extensive computer skills and an understanding of web marketing and operations are essential. Position requires excellent organization, presentation, negotiation, and customer service skills. This person must be a go-getter who can drive new business in the digital space quickly. Bachelors degree in Advertising, Marketing or related discipline required. Minimum 1 to 3 years outside sales or related experience preferred. Proficiency in Microsoft Office necessary. Send cover letter and resume to Meagan Cauthen, Personnel Coordinator, WIS Television, PO Box 367, Columbia, SC 29202 or email to [mcauthen@wistv.com](mailto:mcauthen@wistv.com) . No phone calls. EOE. An employment application may be downloaded from the WIS website and mailed with resume ( <http://www.wistv.com> )

**Investigative Reporter** – WIS TV in Columbia is looking for an Investigative Reporter. The successful candidate must be a proven investigative reporter with experience covering consumer issues. Candidate must be able to develop sources, generate stories, and get results. This person will use social media as a reporting tool. Excellent computer and internet skills required. Candidate must be a hard worker, team player and go getter, and want to be involved in the community. Must have LIVE experience in the field and on the set. Other duties as

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assigned by news management. Two years minimum professional experience required. Qualified applicants should send resume and cover letter explaining why you are the right person for this job to: Rashida Jones/News Director, WIS TV, 1111 Bull Street, Columbia, SC 29201 or email [rjones@wistv.com](mailto:rjones@wistv.com) . NO PHONE CALLS PLEASE. An employment application may be downloaded from the WIS web site and mailed with resume ( <http://www.wistv.com> ). EOE-M/F/D/V

**MMJ (PT)** – WIS-TV in Columbia is looking for a part-time Multi-Media Journalist. Must be able to produce stories for a television broadcast, television website, and mobile site. Must be able to shoot, write and edit stories for a television broadcast, and execute a live shot. Must be able to work well under strict deadlines, and under pressure. Minimum of 2 years experience as a MMJ. Must be able to generate story ideas and contacts. Please email resume & reel to: [rjones@wistv.com](mailto:rjones@wistv.com) or send to Rashida Jones, News Director, WIS-TV, 1111 Bull Street, Columbia, SC 29201. NO PHONE CALLS PLEASE. An employment application may be downloaded from the WIS web site and mailed with resume ( <http://www.wistv.com> ). EOE-M/F/D/V

**Producer/Editor (PT)** – WIS TV in Columbia is looking for a Producer/Editor. This person will produce our noon show several days a week, write stories and edit video for our #1 rated morning newscast. We are looking for a strong writer and someone who is eager to learn. Qualified applicants should send resume and cover letter explaining why you are the right person for this job to: Rashida Jones/News Director, WIS TV, 1111 Bull Street, Columbia, SC 29201 or email [rjones@wistv.com](mailto:rjones@wistv.com) . NO PHONE CALLS PLEASE. An employment application may be downloaded from the WIS web site and mailed with resume ( <http://www.wistv.com> ). EOE-M/F/D/V

**News Content Specialist (PT)** – WIS is looking to fill a part-time position for the technical aspects of newscast production. The successful candidate will be required to fulfill the following duties: studio camera operation, audio, writing news stories, creating graphics for the newscast, shooting video in the field, updating the web, among other duties. The hours will vary and may include early mornings, late nights and weekends. Send your resume and cover letter to [rjones@wistv.com](mailto:rjones@wistv.com) or send to Rashida Jones, News Director, WIS-TV, 1111 Bull Street, Columbia, SC 29201. NO PHONE CALLS PLEASE. An employment application may be downloaded from the WIS web site and mailed with resume ( <http://www.wistv.com> )

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**State Reporter** – WIS TV in Columbia is looking for a Statewide Reporter. The successful candidate must be equipped to cover relevant issues affecting South Carolina. During the legislative session, candidates will cover news from the State House extensively. This content will be shared daily with four other Raycom stations: Charleston, Myrtle Beach, Charlotte and Savannah. Candidates must be able to develop sources, generate stories, and get results. This person will use social media as a reporting tool. Excellent computer and internet skills required. Candidate must be a hard worker, team player and go getter, and want to be involved in the community. Must have LIVE experience in the field and on the set. Other duties as assigned by news management. Two years minimum professional experience required. Qualified applicants should send resume and cover letter explaining why you are the right person for this job to: Rashida Jones/News Director, WIS TV, 1111 Bull Street, Columbia, SC 29201 or email [rjones@wistv.com](mailto:rjones@wistv.com)

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## **REQUEST FOR STATEMENT OF QUALIFICATIONS (SOQ) FOR FLOOR CLEANING SERVICES**

The Richland – Lexington Airport District ("District") is seeking Statement of Qualifications (SOQs) from Floor Cleaning Service Providers ("Providers") for floor cleaning services at the Columbia Metropolitan Airport. A non-mandatory meeting to discuss this SOQ will be held on March 13, 2013 at 10:00 am EDST in the Carolina Room at the Main Terminal Building, 3250 Aviation Way, West Columbia SC 29170. Attendees will have an opportunity to walk through the scope of work area described below.

The selected Provider(s) shall deliver the following floor care services at the Columbia

Metropolitan Airport: all labor to perform scrubber cleaning and burnishing/buffing of hard surfaces to a clean shine; extracting carpets every quarter to free the areas of embedded soils and stains; and evaluate terrazzo floors annually to determine if stripping, sealing and/or waxing is needed. This work includes, but not limited to, removal of old wax off base boards and stainless steel surfaces along with moving furniture and replacing it back into its respective area. The area of floor care service is 50,215 square feet of carpet and 39,692 square feet of terrazzo hard surfaces.

The full Request for SOQ for Floor Cleaning Services is available on the Districts website at: <http://www.columbiaairport.com/dobusinesswithus.aspx>

SOQ's are to be submitted no later than 2:00 pm EDST, Friday, March 29, 2013 in a sealed envelope and delivered to: Mr. Thomas Tapp, Columbia Metropolitan Airport, 125A Summer Lake Drive, West Columbia, SC 29170, (803) 822-5068, Fax: (803) 822-5027. Late submittals will not be accepted. Contact with District Commissioners or employees other than the contact persons of Thomas Tapp, Airport Maintenance Manager or Chappelle Broome, DBE Liaison Officer is prohibited and may result in Provider being deemed unqualified.



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The City of Columbia, South Carolina is issuing a Request for Qualifications from all interested consulting firms experienced in master planning, land-use planning, public meeting facilitation, park planning, design and documentation for construction of an aquatics facility and any associated support facilities. Additional information can be accessed at the City's website, [www.ColumbiaSC.Gov/EngBids](http://www.ColumbiaSC.Gov/EngBids)

. The deadline for submitting qualifications is March 8, 2013.

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## Drivers Wanted

Drivers - CDL-A: Start - Co.Teams:

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